

Services Committee - Service Delivery Budget 23-2024

Saltash Town Council

For the 6 months ended 30 September 2023

| Account | Actual 2022/23 | EMF Balances B/F 2022/23 | To/From Reserves & Budget Virements 2023/24 | Budget 2023/24 | Actual YTD 2023/24 | Budget Available 2023/24 | Budget 2024/25 | Budget 2025/26 | Budget 2026/27 | Budget 2027/28 |
|--|-------------------|-----------------------------|---|-------------------|-----------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| Service Delivery Operating Income | | | | | | | | | | |
| Service Delivery Income | | | | | | | | | | |
| Grounds & Premises Income | | | | | | | | | | |
| 4500 SE Allotment Rents | 3,432 | 0 | 0 | 4,000 | 3,957 | 43 | 4,404 | 4,849 | 5,339 | 5,878 |
| 4510 SE Public Footpath Grant | 1,573 | 0 | 0 | 1,722 | 415 | 1,307 | 1,896 | 2,087 | 2,298 | 2,530 |
| 4511 SE Christmas Event income | 0 | 0 | 0 | 150 | 0 | 150 | 165 | 182 | 200 | 220 |
| 4512 SE Misc Income Grounds & Premises | 2,472 | 0 | 0 | 0 | 14 | (14) | 0 | 0 | 0 | 0 |
| 4513 SE Water Rates Income | 0 | 0 | 0 | 3,560 | 999 | 2,561 | 0 | 0 | 0 | 0 |
| 4523 SE Service Delivery Income - Seagull Bags | 1,140 | 0 | 0 | 2,003 | 686 | 1,317 | 2,205 | 2,428 | 2,673 | 2,943 |
| Total Grounds & Premises Income | 8,617 | 0 | 0 | 11,435 | 6,071 | 5,364 | 8,670 | 9,546 | 10,510 | 11,571 |
| Town & Waterfront Income | | | | | | | | | | |
| 4520 SE Waterfront Income - Trusted Boat Scheme | 1,945 | 0 | 0 | 4,265 | 2,480 | 1,785 | 4,696 | 5,170 | 5,692 | 6,267 |
| 4521 SE Waterfront Income - Annual Mooring Fees | 6,246 | 0 | 0 | 10,800 | 9,477 | 1,323 | 11,891 | 13,092 | 14,414 | 15,870 |
| 4522 SE Waterfront Income - Daily Mooring Fees | 875 | 0 | 0 | 2,400 | 3,660 | (1,260) | 2,642 | 2,909 | 3,203 | 3,527 |
| Total Town & Waterfront Income | 9,066 | 0 | 0 | 17,465 | 15,617 | 1,848 | 19,229 | 21,171 | 23,309 | 25,664 |
| Total Service Delivery Income | 17,683 | 0 | 0 | 28,900 | 21,688 | 7,212 | 27,899 | 30,717 | 33,819 | 37,235 |
| Total Service Delivery Operating Income | 17,683 | 0 | 0 | 28,900 | 21,688 | 7,212 | 27,899 | 30,717 | 33,819 | 37,235 |
| Service Delivery Operating Expenditure | | | | | | | | | | |
| Service Delivery Expenditure | | | | | | | | | | |
| Grounds & Premises Expenditure | | | | | | | | | | |
| 6209 SE Oyster Beds | 3 | 0 | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 1 |
| 6500 SE Tree Survey and Tree Maintenance | 7,297 | 0 | 0 | 11,010 | 250 | 10,760 | 12,122 | 13,346 | 14,694 | 16,178 |
| 6503 SE Allotments | 1,700 | 0 | 0 | 1,321 | 186 | 1,135 | 1,455 | 1,602 | 1,763 | 1,941 |
| 6506 SE Grounds Maintenance & Watering | 5,678 | 0 | 0 | 10,000 | 5,107 | 4,893 | 11,010 | 12,122 | 13,346 | 14,694 |
| 6508 SE Public Toilets (Operational Costs) | 4,839 | 0 | 0 | 4,430 | 3,867 | 563 | 4,878 | 5,371 | 5,913 | 6,510 |
| 6517 SE Cross (Maintenance) | 417 | 0 | 0 | 3,303 | 58 | 3,245 | 3,637 | 4,004 | 4,408 | 4,854 |
| 6525 SE Public Toilets (Repairs & Maintenance Costs) | 2,048 | 0 | 0 | 2,753 | 754 | 1,999 | 3,031 | 3,337 | 3,674 | 4,045 |
| 6526 SE Tools, Equipment & Materials (Store & All Areas) | 3,287 | 0 | 0 | 3,303 | 1,319 | 1,984 | 3,637 | 4,004 | 4,408 | 4,854 |
| 6529 SE Refuse Disposal | 5,465 | 0 | 0 | 6,056 | 2,845 | 3,211 | 6,667 | 7,340 | 8,082 | 8,898 |
| 6531 SE Public Toilet Commercial Cleaning | 0 | 0 | 32,000 | 0 | 0 | 32,000 | 0 | 0 | 0 | 0 |
| 6907 SE Seagulls Bags | 1,212 | 0 | 0 | 2,002 | 304 | 1,698 | 2,204 | 2,426 | 2,671 | 2,941 |
| Longstone Expenditure | | | | | | | | | | |
| 7100 LO Rates - Longstone | 2,157 | 0 | (2,500) | 2,375 | (6,261) | 6,136 | 2,615 | 2,879 | 3,170 | 3,490 |
| 7101 LO Water Rates - Longstone | 2,203 | 0 | 0 | 4,012 | 1,420 | 2,592 | 4,417 | 4,863 | 5,355 | 5,895 |
| 7103 LO Electricity - Longstone | 1,086 | 0 | (500) | 6,153 | 161 | 5,492 | 6,774 | 7,458 | 8,211 | 9,041 |
| 7104 LO Fire & Security Alarm - Longstone | 999 | 0 | 2,000 | 1,010 | 1,087 | 1,923 | 1,112 | 1,224 | 1,347 | 1,484 |
| 7107 LO Rent - Longstone | 4,620 | 0 | 0 | 4,955 | 2,310 | 2,645 | 5,455 | 6,006 | 6,612 | 7,280 |
| 7108 LO Cleaning Materials & Equipment - Longstone | 537 | 0 | 0 | 677 | 132 | 545 | 746 | 821 | 904 | 995 |
| 7110 LO General Repairs & Maintenance - Longstone | 456 | 0 | 500 | 551 | 751 | 300 | 606 | 667 | 735 | 809 |
| 7114 LO Equipment - Longstone | 52 | 0 | 0 | 1,129 | 0 | 1,129 | 1,243 | 1,368 | 1,506 | 1,658 |
| 7121 LO IT & Office Costs - Longstone | 578 | 0 | 0 | 750 | 58 | 692 | 826 | 909 | 1,001 | 1,102 |
| Total Longstone Expenditure | 12,687 | 0 | (500) | 21,612 | (342) | 21,454 | 23,794 | 26,195 | 28,841 | 31,754 |
| Total Grounds & Premises Expenditure | 44,634 | 0 | 31,500 | 65,791 | 14,348 | 82,943 | 72,436 | 79,748 | 87,801 | 96,670 |
| Town & Waterfront Expenditure | | | | | | | | | | |
| 6504 SE Street Furniture (Maintenance) | 893 | 0 | 0 | 2,000 | 433 | 1,567 | 2,202 | 2,424 | 2,669 | 2,939 |
| 6505 SE Street Lighting | 160 | 0 | 0 | 750 | 69 | 681 | 826 | 909 | 1,001 | 1,102 |
| 6511 SE Tourism & Signage | 746 | 0 | 500 | 250 | 182 | 568 | 275 | 303 | 334 | 367 |
| 6512 SE Bus Shelters (Maintenance) | 0 | 0 | 0 | 565 | 0 | 565 | 622 | 685 | 754 | 830 |
| 6515 SE Festive Lights Maintenance & Electricity | 1,319 | 0 | 0 | 3,500 | 457 | 3,043 | 3,854 | 4,243 | 4,671 | 5,143 |
| 6519 SE Flags & Bunting | 1,780 | 0 | 0 | 2,753 | 1,717 | 1,036 | 3,031 | 3,337 | 3,674 | 4,045 |
| 6522 SE Pontoon (Maintenance Costs) (6522) | 7,484 | 0 | 0 | 6,606 | 695 | 5,911 | 7,273 | 8,008 | 8,817 | 9,707 |
| 6524 SE Vehicle Maintenance and Repair Costs | 10,775 | 0 | 0 | 12,600 | 5,378 | 7,222 | 13,873 | 15,274 | 16,816 | 18,515 |
| 6527 SE Salt Bins Refill | 188 | 0 | 0 | 500 | 0 | 500 | 551 | 606 | 667 | 735 |
| 6528 SE Pontoon Accommodation | 6,282 | 0 | 0 | 11,921 | 2,839 | 9,082 | 13,125 | 14,450 | 15,910 | 17,516 |
| Total Town & Waterfront Expenditure | 29,627 | 0 | 500 | 41,445 | 11,771 | 30,174 | 45,632 | 50,239 | 55,313 | 60,899 |
| Total Service Delivery Expenditure | 74,261 | 0 | 32,000 | 107,236 | 26,119 | 113,117 | 118,068 | 129,987 | 143,114 | 157,569 |
| Service Delivery Staffing Expenditure | | | | | | | | | | |
| Service Delivery Staffing Expenses | 3,906 | 0 | 987 | 5,504 | 1,957 | 4,534 | 6,060 | 6,672 | 7,346 | 5,504 |
| 6676 ST SE Services Delivery Staff Training | 6,536 | 0 | 757 | 11,010 | 2,117 | 9,650 | 12,122 | 13,346 | 14,694 | 16,178 |
| Service Delivery Staffing Costs | 202,994 | 0 | 37,502 | 217,402 | 90,074 | 164,830 | 239,360 | 263,535 | 290,152 | 319,457 |
| Total Service Delivery Staffing Expenditure | 213,436 | 0 | 39,246 | 233,916 | 94,148 | 179,014 | 257,542 | 283,553 | 312,192 | 341,139 |
| Total Operating Expenditure | 287,697 | 0 | 71,246 | 341,152 | 120,267 | 292,131 | 375,610 | 413,540 | 455,306 | 498,708 |
| Total Service Delivery Operating Expenditure | 287,697 | 0 | 71,246 | 341,152 | 120,267 | 292,131 | 375,610 | 413,540 | 455,306 | 498,708 |
| Total Service Delivery Operating Surplus/ (Deficit) | (270,014) | 0 | (71,246) | (312,252) | (98,579) | (284,919) | (347,711) | (382,823) | (421,487) | (461,473) |

| Account | Actual EMF Balances | | To/From Reserves & Budget Virements 2023/24 | Budget 2023/24 | Actual YTD 2023/24 | Budget Available 2023/24 | Budget 2024/25 | Budget 2025/26 | Budget 2026/27 | Budget 2027/28 |
|---|---------------------|------------------|---|------------------|--------------------|--------------------------|------------------|------------------|------------------|------------------|
| | 2022/23 | B/F 2022/23 | | | | | | | | |
| Service Delivery EMF Expenditure | | | | | | | | | | |
| Grounds & Premises EMF Expenditure | | | | | | | | | | |
| 6471 SE EMF Heritage Centre | 2,071 | 7,889 | 0 | 0 | 1,473 | 6,417 | 0 | 0 | 0 | 0 |
| 6571 SE EMF Saltash Recreation Areas | 506 | 39,054 | 0 | 20,000 | 10,502 | 48,552 | 0 | 0 | 0 | 0 |
| 6580 SE EMF Public Toilets (Capital Works) | 1,690 | 8,310 | 0 | 0 | 0 | 8,310 | 0 | 0 | 0 | 0 |
| 6588 SE EMF Victoria Gardens | 0 | 10,000 | 0 | 0 | 0 | 10,000 | 0 | 0 | 0 | 0 |
| 6589 SE EMF Community Tree Planting Initiatives | 532 | 1,468 | 0 | 2,000 | 0 | 3,468 | 2,000 | 2,000 | 2,000 | 2,000 |
| Longstone EMF Expenditure | | | | | | | | | | |
| 7170 LO EMF Longstone Depot Capital Works | 0 | 500 | 0 | 2,000 | 0 | 2,500 | 0 | 0 | 0 | 0 |
| Total Longstone EMF Expenditure | 0 | 500 | 0 | 2,000 | 0 | 2,500 | 0 | 0 | 0 | 0 |
| Total Grounds & Premises EMF Expenditure | 4,800 | 67,221 | 0 | 24,000 | 11,974 | 79,247 | 2,000 | 2,000 | 2,000 | 2,000 |
| Town & Waterfront EMF Expenditure | | | | | | | | | | |
| 6570 SE EMF Notice Boards (Repair & Replace) | 685 | 1,154 | 0 | 0 | 220 | 934 | 0 | 0 | 0 | 0 |
| 6572 SE EMF Festive Lights | 14,668 | 51 | 0 | 10,000 | 1,555 | 8,496 | 10,000 | 10,000 | 10,000 | 10,000 |
| 6573 SE EMF Public Art & Maintenance | 0 | 1,443 | 0 | 0 | 0 | 1,443 | 0 | 0 | 0 | 0 |
| 6574 SE EMF Salt Bins | 0 | 2,464 | 0 | 0 | 0 | 2,464 | 0 | 0 | 0 | 0 |
| 6575 SE EMF Street Furniture (New & Replace) | 1,411 | 1,037 | 0 | 0 | 0 | 1,037 | 0 | 0 | 0 | 0 |
| 6578 SE EMF Equipment and Vehicles (Capital Works) | 0 | 24,749 | 0 | 0 | 11,084 | 13,665 | 5,000 | 5,000 | 5,000 | 5,000 |
| 6582 SE EMF Town War Memorial | 0 | 1,978 | 0 | 0 | 0 | 1,978 | 0 | 0 | 0 | 0 |
| 6584 SE EMF Pontoon Maintenance Costs | 73 | 6,058 | 0 | 0 | 0 | 6,058 | 10,000 | 10,000 | 10,000 | 10,000 |
| 6590 SE EMF Utilities & Rates | 0 | 2,157 | 0 | 0 | 0 | 2,157 | 0 | 0 | 0 | 0 |
| 6700 EMF Staff Contingency (Service Delivery) | 0 | 18,534 | 64,849 | 3,207 | 6,421 | 80,169 | 0 | 0 | 0 | 0 |
| Total Town & Waterfront EMF Expenditure | 16,836 | 59,625 | 64,849 | 13,207 | 19,281 | 118,400 | 25,000 | 25,000 | 25,000 | 25,000 |
| Total Service Delivery EMF Expenditure | 21,636 | 126,846 | 64,849 | 37,207 | 31,255 | 197,647 | 27,000 | 27,000 | 27,000 | 27,000 |
| Total Service Delivery Expenditure (Operational & EMF) | 309,333 | 126,846 | 136,095 | 378,359 | 151,521 | 489,779 | 402,610 | 440,540 | 482,306 | 525,708 |
| Total Service Delivery Budget Surplus/ (Deficit) | (291,650) | (126,846) | (136,095) | (349,459) | (129,833) | (482,567) | (374,711) | (409,823) | (448,487) | (488,473) |

To/From Reserves & Budget Virements 2023/24

- Virement from General Reserves to Service Delivery Staffing Costs - £1,366 PE 99/22/23
- Virement from General Reserves to 6700 ST SE EMF Staff Contingency - £89,865 - FTC 58/23/24
- Virement from 6700 ST SE Staff Contingency to Service Delivery Staffing Costs - £5,920 - FTC 58/23/24
- Virement from 6624 ST BB Cemetery Staff Gross Pay to 6618 ST SE Service Delivery Gross Pay - £16,622 - BB 5/23/24
- Virement from 6625 ST BB Cemetery Empers NI to 6619 ST SE Service Delivery Empers NI - £1,387 - BB 5/23/24
- Virement from 6626 ST BB Cemetery Staff Empers Pension to 6620 ST SE Service Delivery Empers Pension - £3,202 - BB 5/23/24
- Virement from 6667 ST BB Cemetery Staff Clothing to 6673 ST SE Service Delivery Clothing - £138 - BB 5/23/24
- Virement from 6668 ST BB Cemetery Staff Mobiles to 6674 ST SE Service Delivery Mobiles - £473 - BB 5/23/24
- Virement from 6669 ST BB Staff Travelling Expenses to 6675 ST SE Service Delivery Travelling Expenses - £80 - BB 5/23/24
- Virement from 6670 ST BB Staff Training to 6676 ST SE Services Staff Training - £530 - BB 5/23/24
- Virement from 6693 ST BB EMF Staff Contingency to 6700 ST SE Service Delivery Staff Contingency - £8,830 - BB 5/23/24
- Virement from 6615 ST BA Cemetery Warden Gross Pay to 6618 ST SE Services Delivery Gross Pay - £7,038 - BA 24/23/24
- Virement from 6616 ST BA Cemetery Warden Empers NI to 6619 ST SE Services Delivery Empers NI - £595 - BA 24/23/24
- Virement from 6617 ST BA Cemetery Warden Empers Pension to 6620 ST SE Services Delivery Empers Pension - £1,372 - BA 24/23/24
- Virement from 6663 ST BA Cemetery Staff Clothing (Churchtown) to 6673 ST SE Services Delivery Clothing - £59 - BA 24/23/24
- Virement from 6664 ST BA Cemetery Staff Mobile Phones (Churchtown) to 6674 ST SE Services Delivery Mobiles - £203 - BA 24/23/24
- Virement from 6665 ST BA Staff Travelling Costs (Churchtown) to 6675 ST SE Services Delivery Staff Travelling Expenses - £34 - BA 24/23/24
- Virement from 6666 ST BA Staff Training (Churchtown) to 6676 ST SE Services Delivery Staff Training - £227 - BA 24/23/24
- Virement from 6692 ST BA EMF Staff Contingency (Churchtown) to 6700 ST SE Services Delivery Staff Contingency - £4,074 - BA 24/23/24
- Virement from 7100 LO Rates Longstone to 7104 LO Fire & Security Alarm - £2,000 - SE 76/23/24
- Virement from 7103 LO Electricity Longstone to 7110 LO General Repairs & Maintenance Longstone - £500 - SE 76/23/24
- Virement from 7100 LO Rates Longstone to 6511 SE Tourism and Signage - £500 - SE 76/23/24
- Virement from 6700 ST SE Staff Contingency to 6531 SE Public Toilet Commercial Cleaning - £32,000 - SE 84/23/24